

Management Report
Cleveland Neighborhood Association
For the period ended August 31, 2020



Prepared September 18, 2020

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Cleveland Neighborhood Association

BALANCE SHEET

As of August 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10000 Wells Fargo Checking	56,403.33
10200 ED Account	512.52
10300 Wells Fargo - Community Garden	1,349.76
Total Bank Accounts	\$58,265.61
Other Current Assets	
12200 Contracts Receivable	9,265.14
Total Other Current Assets	\$9,265.14
Total Current Assets	\$67,530.75
TOTAL ASSETS	\$67,530.75
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
20110 Payroll Liabilities	1,273.43
Total Other Current Liabilities	\$1,273.43
Total Current Liabilities	\$1,273.43
Long-Term Liabilities	
27300 NRP Advance	16,425.00
Total Long-Term Liabilities	\$16,425.00
Total Liabilities	\$17,698.43
Equity	\$49,832.32
TOTAL LIABILITIES AND EQUITY	\$67,530.75

Note

12200 Contracts Receivable – includes expenses that are reimbursable through City Expenses.
27300 NRP Advance includes \$16,425 in advances on 4 current NRP contracts.

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INCOME STATEMENT

January - August, 2020

	TOTAL
Income	
43400 Direct Public Support	
43410 Corporate Contributions	100.00
43450 Individ, Business Contributions	683.08
Total 43400 Direct Public Support	783.08
44400 Government Contracts	42,448.44
44430 Local Government Contracts	58,240.55
Total 44400 Government Contracts	100,688.99
46400 Other Types of Income	
46430 Miscellaneous Revenue	5,800.00
Total 46400 Other Types of Income	5,800.00
Total Income	\$107,272.07
GROSS PROFIT	\$107,272.07
Expenses	
60900 Business Expenses	750.00
60100 Payroll	33,408.63
60920 Business Registration Fees	35.00
Total 60900 Business Expenses	34,193.63
62100 Contract Services	2,280.00
62110 Accounting Fees	677.00
62120 Professional Services	150.00
Total 62100 Contract Services	3,107.00
62800 Facilities and Equipment	
62810 Equipment	1,273.50
62850 Janitorial Services	45.35
62890 Rent, Parking, Utilities	3,127.40
Total 62800 Facilities and Equipment	4,446.25
65000 Operations	100.00
65020 Postage, Mailing Service	562.68
65030 Printing and Copying	1,599.10
65040 Supplies	785.44
65050 Telephone, Telecommunications	328.79
Total 65000 Operations	3,376.01
65100 Other Types of Expenses	
65120 Insurance - Liability, D and O	1,201.29
65130 Newsletter	177.99
65150 Memberships and Dues	193.40
65160 Other Costs	10.00
65180 Food/refreshments	138.23
Total 65100 Other Types of Expenses	1,720.91
Uncategorized Expense	100.00
Total Expenses	\$46,943.80
NET OPERATING INCOME	\$60,328.27
Other Expenses	
Other Miscellaneous Expense	70.00
Total Other Expenses	\$70.00
NET OTHER INCOME	\$ -70.00
NET INCOME	\$60,258.27

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STATEMENT OF CASH FLOWS

January - August, 2020

	TOTAL
OPERATING ACTIVITIES	
Net Income	60,258.27
Adjustments to reconcile Net Income to Net Cash provided by operations:	
12200 Contracts Receivable	-9,265.14
20000 Accounts Payable	-489.58
20110 Payroll Liabilities	1,273.43
21110 PPP Loan	0.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-8,481.29
Net cash provided by operating activities	\$51,776.98
FINANCING ACTIVITIES	
27300 NRP Advance	16,425.00
30000 Opening Balance Equity	-16,425.00
Net cash provided by financing activities	\$0.00
NET CASH INCREASE FOR PERIOD	\$51,776.98
Cash at beginning of period	6,488.63
CASH AT END OF PERIOD	\$58,265.61

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MONTHLY TRANSACTIONS

July 2020

DATE	NUM	NAME	MEMO/DESCRIPTION	CLR	DEBIT	CREDIT
10000 Wells Fargo Checking						
Beginning Balance						
07/02/2020		Gusto Payroll	Payroll service fees	R		\$45.00
07/07/2020		Gusto Payroll	Payroll Jun 22 - Jul 5 2020	R		\$932.44
07/07/2020		Gusto Payroll	Payroll Tax Liabilities Jun 22 - Jul 5 2020	R		\$210.39
07/21/2020		Gusto Payroll	Payroll Jul 6 - Jul 19 2020	R		\$932.45
07/21/2020		Gusto Payroll	Payroll Tax Liabilities Jul 6 - Jul 19 2020	R		\$210.37
07/24/2020	6642	MPS Facilities	Utilities Fee July 2020	R		\$231.44
07/24/2020	6641	Tommy Reyes	Projector Reimbursement	R		\$100.00
07/28/2020			Transfer	R		\$600.00
07/28/2020	6643	Chris Kosowski	Reimbursement for water	R		\$50.00
Total for 10000 Wells Fargo Checking						\$3,312.09
10200 ED Account						
Beginning Balance						
07/06/2020		Ooma	Monthly phone service	C		\$136.06
07/09/2020		Walmart	Plants, garden supplies	C		\$42.70
07/10/2020		Home Depot	Hoses for adopted trees	C		\$135.43
07/21/2020		Intuit	Monthly Quickbooks subscription	C		\$25.00
07/22/2020		MailChimp	Monthly subscription	C		\$59.99
07/28/2020			Transfer	C	\$600.00	
07/29/2020	Debit	Zoom	Monthly video service subscription	C		\$16.18
07/31/2020	Auto	Wells Fargo	Monthly Bank Fee	C		\$10.00
Total for 10200 ED Account					\$600.00	\$425.36
10300 Wells Fargo - Community Garden						
Beginning Balance						
07/28/2020	6643	Chris Kosowski	Reimbursement for water		\$50.00	
Total for 10300 Wells Fargo - Community Garden					\$50.00	
TOTAL					\$650.00	\$3,737.45

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MONTHLY TRANSACTIONS

August 2020

DATE	NUM	NAME	MEMO/DESCRIPTION	CLR	DEBIT	CREDIT
10000 Wells Fargo Checking						
Beginning Balance						
08/04/2020		Gusto Payroll	Payroll Jul 20 - Aug 2, 2020	R		\$932.44
08/04/2020		Gusto Payroll	Payroll tax liabilities Jul 20 - Aug 2, 2020	R		\$210.39
08/04/2020		Gusto Payroll	Payroll service fee Jul 20 - Aug 2, 2020	R		\$45.00
08/13/2020		Amazon	Contribution	R	\$6.02	
08/17/2020	6646	Robert Thompson Consulting	June, July 2020 Contract Services	R		\$450.00
08/17/2020	6644	MPS Facilities	Utilities Fee August 2020			\$231.44
08/17/2020		MPS Facilities	Utilities Fee August 2020			\$231.44
08/17/2020	6645	Nancy Rimpler	Surveillance Rebate	R		\$100.00
08/18/2020		Gusto Payroll	Payroll Jul 20 - Aug 2, 2020	R		\$932.45
08/18/2020		Gusto Payroll	Payroll Tax Liabilities Aug 3 - Aug 16, 2020	R		\$210.37
08/19/2020		Gusto Payroll	Payroll 8/3 - 8/16/20			\$932.43
08/19/2020		Gusto Payroll	Payroll tax liabilities 8/03 - 8/16/20			\$210.39
08/19/2020	6647	Erika Gregory	Rebate Camera Program	R		\$100.00
Total for 10000 Wells Fargo Checking					\$6.02	\$4,586.35
10200 ED Account						
Beginning Balance						
08/03/2020		Ooma	Monthly phone service	C		\$6.49
08/18/2020		Aldi		C		\$10.80
08/21/2020		Intuit	Monthly Quickbooks subscription	C		\$25.00
08/24/2020		MailChimp	Monthly subscription	C		\$59.99
08/31/2020		Zoom	Monthly video meeting subscription	C		\$16.18
Total for 10200 ED Account						\$118.46
10300 Wells Fargo - Community Garden						
Beginning Balance						
Total for 10300 Wells Fargo - Community Garden						
TOTAL					\$6.02	\$4,704.81

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10000 Wells Fargo Checking, Period Ending 08/31/2020

RECONCILIATION REPORT

Reconciled on: 09/18/2020

Reconciled by: Robert Thompson

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	64,474.44
Checks and payments cleared (11).....	-3,362.09
Deposits and other credits cleared (1).....	6.02
Statement ending balance.....	<u>61,118.37</u>

Uncleared transactions as of 08/31/2020.....	-4,715.04
Register balance as of 08/31/2020.....	56,403.33
Cleared transactions after 08/31/2020.....	0.00
Uncleared transactions after 08/31/2020.....	-1,318.43
Register balance as of 09/18/2020.....	55,084.90

Details

Checks and payments cleared (11)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/24/2020	Check	6642	MPS Facilities	-231.44
07/24/2020	Check	6641	Tommy Reyes	-100.00
07/28/2020	Check	6643	Chris Kosowski	-50.00
08/04/2020	Expense		Gusto Payroll	-932.44
08/04/2020	Expense		Gusto Payroll	-210.39
08/04/2020	Expense		Gusto Payroll	-45.00
08/17/2020	Check	6646	Robert Thompson Consulting	-450.00
08/17/2020	Check	6645	Nancy Rimpler	-100.00
08/18/2020	Expense		Gusto Payroll	-210.37
08/18/2020	Expense		Gusto Payroll	-932.45
08/19/2020	Check	6647	Erika Gregory	-100.00

Total -3,362.09

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/13/2020	Deposit		Amazon	6.02

Total 6.02

Additional Information

Uncleared checks and payments as of 08/31/2020

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/30/2019	Check	6418	Jonathan Healy	-575.90
06/19/2019	Check	6435	Dennis Nafus	-100.00
08/08/2019	Check	6476	Lavelle Tanna- Williams	-200.00
08/08/2019	Check	6476	Lavelle Tanna- Williams	-200.00
10/15/2019	Check	6526	Cultural Wellness Center	-300.00
02/14/2020	Check	6615	Kaitlyn McCurn	-450.00
03/06/2020	Check	6623	Jimelle Duncan	-178.00
03/06/2020	Check	6622	MPS Facilities	-231.44
04/16/2020	Check	6627	Personnel Concept	-20.90
04/16/2020	Check	6626	MPS Facilities	-231.44
05/14/2020	Check	6631	United States Liability Insuranc...	-282.33
05/14/2020	Check	6630	United States Liability Insuranc...	-282.33
06/16/2020	Check	Auto	Gusto Payroll Fee	-57.00
08/17/2020	Check		MPS Facilities	-231.44

9/18/2020

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/17/2020	Check	6644	MPS Facilities	-231.44
08/19/2020	Expense		Gusto Payroll	-210.39
08/19/2020	Expense		Gusto Payroll	-932.43
Total				-4,715.04

Uncleared checks and payments after 08/31/2020

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/01/2020	Expense		Gusto Payroll	-1,025.26
09/01/2020	Expense	Payroll	Gusto Payroll	-248.17
09/02/2020	Expense		Gusto Payroll	-45.00
Total				-1,318.43

Cleveland Neighborhood Association

10300 Wells Fargo - Community Garden, Period Ending 09/04/2020

RECONCILIATION REPORT

Reconciled on: 09/18/2020

Reconciled by: Robert Thompson

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	1,299.76
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>1,299.76</u>
Uncleared transactions as of 09/04/2020.....	.50.00
Register balance as of 09/04/2020.....	1,349.76